



Training & Events Terms & Conditions

We thank you for your support of Freight & Trade Alliance (FTA) and look forward to catching up with you at our upcoming events.

We understand that sometimes circumstances are beyond your control in relation to your ability to attend an event you have registered for.

Following registration and if you are not able to attend an event, please contact Caroline Zalai on czalai@ftalliance.com.au or 02 9975 1878 as soon as possible to discuss your options in line with the following terms and conditions.

More than 14 Days from any scheduled event commencement date

- the registration may be transferred to another event to an equivalent value;
- the registration may be transferred to another delegate;
- a full refund may be provided or;
- for CPD events, registration may be transferred to our FTA online training platform to complete your mandatory CPD (if required).

NOTE: Refunds will be processed via the original payment method – e.g. to the Credit card used at the time of an online booking or directly to the company bank account for FTA invoiced event registration(s). Bank details will need to be supplied on company letterhead.

Less than 14 Days from any scheduled event commencement date

- the registration may be transferred to another delegate; or
- for CPD events, the registration may be transferred to our FTA online training platform to complete your mandatory CPD (if required).

NOTE: No refund will be provided as FTA is required to provide final numbers and make a financial commitment to the venue 14 days prior to the event.

Attendance on the day of the event

FTA will continue to liaise with event venues to ensure they are compliant with the relevant state Health Department Guidelines for holding a safe COVID-19 event.

To ensure the safety of all attendees, **no registrant will be allowed to attend an event if they are unwell on the scheduled event day.**

The following will apply to your registration:

- if a CPD event, the registration will be transferred to our FTA online training platform to complete your mandatory CPD training.

NOTE: No refund will be provided as FTA is required to provide final numbers and make a financial commitment to the venue 14 days prior to the event.

Caroline Zalai

Director | Freight & Trade Alliance (FTA) Pty Ltd

Finance, Administration, Online Training & Event Management